

School of Creative Media (SCM), City University of Hong Kong
Application Procedures and Key Information to Incoming Students (2019/20)

If you are coming from one of our partner institutions and are interested in studying at SCM as an exchange student, you need to:

1 Apply Online - For Semester A, 2019/20 (September 2019 Entry): 8 April - 15 May 2019

- Make online applications and account registration(which included hostel application)
 - 1) Create an account at the [registration link](#) – Click on “School of Creative Media”
 - 2) An automatic email with login password will be sent to you
 - 3) Login the system at the [login link](#) using the applicant’s account and password. Fill in the application form and submit it.

- PLEASE UPLOAD THE FOLLOWING SUPPORTING DOCUMENTS to the system when making online application:
 - ✓ Academic Transcript (in English) issued by your home university
 - ✓ Letter of Permission issued by your home university (or ask exchange coordinator of your home university to send us the nomination directly)
 - ✓ Proof of financial support; and
 - ✓ TOEFL / IELTS result or [other equivalent qualifications](#) of English proficiency, if English is not the medium of instruction at your home university.

Programme Offered – Please refer to the course lists of [2018 Fall semester](#) and [2019 Spring semester](#) (SCM’s course list for exchange students shall be updated regularly at our [School website](#)).

Your application documents will be forwarded to School of Creative Media for processing. Please allow around one month for application results.

Useful Link – More Information to exchange students:
http://www.admo.cityu.edu.hk/exchange_visiting/exchange/

2 Apply for HK Student Visa (Please apply early as it takes *at least 7-8 weeks*)

Student Visa Application Guideline

- [Chinese Guideline](#) / [English Guideline](#)

Please send all the required documents as listed at the above guidelines to Global Engagement Office (GEO) of CityU by post **at least 2 months (8 weeks) prior** to your departure. You may make use of the given **Checklist** to ensure you include all the required documents before you post.

Address: Global Engagement Office (GEO) Room 3210, 3/F, Cheng Yick-chi Building City University of Hong Kong Tat Chee Avenue, Kowloon, Hong Kong SAR (Please state: Student Visa Application)	香港九龍達之路香港城市大學 鄭翼之樓 3 樓 3210 室 環球事務拓展處 (請註明：學生簽證申請)
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3 Useful information for your arrival and study preparation in Hong Kong:

<http://www.cityu.edu.hk/geo/welcome/>

4 Remember to present your student visa/entry permit to the Immigration Officer upon entering Hong Kong

5 Semester starts at 2 September 2019 (tentative schedule of Semester A, 2019/20)